
Crimplesham Parish Council

Minutes of the meeting of Crimplesham Parish Council, Thursday 19th March 2026, 19.03pm

Committee Members: Cllr Satur (Chair) Cllr Dodds (Vice-Chair), Cllr Woods.

Those Present: Cllr Satur, Cllr Dodds, Cllr Woods, M Hilton Clerk

Public: BCllr Lintern

Apologies: BCllr Devulapalli, BCllr Moriarty, CCllr Long.

MINUTES

1. **Welcome and opening remarks:** The chair welcomed everyone to the meeting.
2. **To consider and approve apologies for absence:** these were approved
3. **To declare any conflicts and pecuniary interests on any items on this month's agenda:** none received.
4. **To approve the minutes from the last meeting:** these were approved and signed by the Chair.
5. **Public Forum:** see Parish Assembly comments.
6. **To receive an update of the Action Log:**
 - Leaning trees at the top of Main Road: There is currently no update from Highways.
 - Playground Inspection: The councillors resolved to undertake minor repairs and perform cleaning of the equipment. Scheduling will be finalised at the May meeting.
 - Borough Councillor Lintern suggested that the Council apply for an FCC Communities Foundation grant to support the installation of a new slide.
7. **To discuss any general correspondence:**

None received.
8. **Reports from individual Councillors, Council Groups and Clerk:**
 - i. To discuss planning applications:
 - ii. Planning Application Consultation 26/00365/F. Single storey side and rear extensions to existing bungalow at Toppesfield Main Road Crimplesham PE33 9DX. Crimplesham Parish Council supports this application.
9. **To consider and receive reports on Health and Safety issues:**
 - The Clerk has reported the damaged Give Way sign at Main Road, where accidents persist, and will follow up with again Highways to reinstall the signage. The Council wants this area lit, possibly with an illuminated bollard.
 - The clothing charity bin at the playing field has occasionally overflowed. It was decided not to add another bin, but to monitor the issue.

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10. Finance matters

- i. To note and approve monthly expenditure. This was noted.

Payments for February 2026 Authorisation

Payee	Goods/Services	VAT	TOTAL	DD/EP electronic payment /direct debit	Supplier/Service
Melanie Hilton expenses	10.00	0.00	10.00	EP	working from home allowance
Melanie Hilton	357.18	0.00	357.18	EP	22 Hours
HMRC	93.61	0.00	93.61	EP	Month 10
Methodist Church	16.00	0.00	16.00	EP	Meeting Room Hire 22nd Jan 2026
SSE	161.80	8.09	169.89	DD	Street Light Energy Dec 25
Cozens	75.00	15.00	90.00	SO	Street Light Maintenance
TOTAL	713.59	23.09	736.68		

Payments for March 2026 Authorisation

Payee	Goods/Services	VAT	TOTAL	DD/EP electronic payment /direct debit	Supplier/Service
Melanie Hilton expenses	19.94	0.46	20.40	EP	working from home allowance
Melanie Hilton	324.60	0.00	324.60	EP	20 Hours
HMRC	81.20	0.00	81.20	EP	Month 11
SSE	159.08	7.95	167.03	DD	Street Light Energy Jan 25
Cozens	75.00	15.00	90.00	SO	Street Light Maintenance
TOTAL	659.82	23.41	683.23		

- ii. To note income and expenditure balances reconciled from the previous month: this was noted.

11. To propose agenda items for the next meeting.

Please let the Clerk know at least a week before the next meeting.

Councillors Satur, Dodds and Woods have been contacted by the Monitoring Officer via email. Councillor Satur indicated that he would follow up with the Monitoring Officer for an update and subsequently inform the Council of any developments.

12. To confirm the date and time for the Annual Parish Meeting – 14th May 2026 18.45pm

13. Close: the meeting closed at 19.18pm

Signed by the Chair Date