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## Crimplesham Parish Council

### Minutes of the meeting of Crimplesham Parish Council, Thursday 21<sup>st</sup> November 2024, 18.45pm

**Committee Members:** Cllr Satur (Chair) Cllr Dodds (Vice-Chair) Cllr Ashman.

**Those Present:** Cllr Satur, Cllr Dodds, Cllr Ashman, M Hilton Clerk

**Public:** one

**Apologies:** No apologies from BCllr's or CCllr

#### MINUTES

1. **Welcome & opening remarks.** The chair welcomed everyone to the meeting.
2. **To consider and approve apologies for absence:** none received
3. **To declare any conflicts and pecuniary interests on any items on this month's agenda:** none received.
4. **To approve the minutes from the last meeting:** these were approved and signed by the Chair.
5. **Public Forum (fifteen minutes only):** one member of the public was present who is interested in becoming a Councillor ( see item 6.)
6. **To consider any casual vacancy applications:** Ann Woods had filled in her application form and Declaration of Interest Form for the Council to consider. Cllr Ashman proposed Ann and Cllr Dodds seconded. Ann was welcomed to the table to join the meeting.
7. **To receive an update of the Action Log:**
  - A long-term resident has recently died in the village and the family will be asked if a tree could be planted in their memory.
  - A bench has been offered to the Council and will be placed in the bus shelter. The current bus shelter bench will then move to the playing field.
  - The tyres have been planted up at the playing field, thanks to Cllr Ashman.
  - Additional quotes for goal posts have been received it was decided to continue with OLP for these, these will be installed in the Spring when the heavy vehicles can get onto the grass.
  - Two Cherry trees have been purchased and planted at the village sign area.
  - A new dog waste bin had been proposed at the top of Market Lane, however, the Clean-Up team have refused to collect from this area and said 'We have considered this and do not believe this is safe for emptying as a car coming up Market Lane would not see our operative on the corner due to the hedge.' A different location will be considered. Cllr Satur said he would forward 'What Three Words' to the Clerk, who will contact the Clean Up team again.
  - It was agreed to allow the 'strawberry man' to utilise the village sign area and the playing field to park up to sell his wares after a complaint was made regarding his usual location.
8. **To discuss any general correspondence:**

The Clerk circulated RNLI Christmas Wreaths information. It was agreed to purchase 25 wreaths to go back-to-back on the streetlight columns on Main Road.
9. **To discuss donation of a bench and adult exercise equipment.** A parishioner has kindly offered a bench (please see item 7) this was agreed. She also offered monies to purchase some adult exercise equipment for the playing field. Cllr Satur has received a quote of £2950. The Council approved the kind donation. Before the

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items can be ordered the donation will need to be in the Councils bank account. The clerk will contact the parishioner and inform them of this.

### 10. Reports from individual Councillors, Council Groups and Clerk

- i. To discuss planning applications: Planning Application Consultation 24/01869/F. Removal of Condition number 3 attached to planning permission 24/00476/F: Proposed industrial unit to provide covered storage for existing trailers incorporating new landscaping and enlargement of existing vehicular access at SJC Trailers Ltd 6 New Road Crimplesham PE33 9FH. Crimplesham PC supports this application.
- ii. To discuss biodiversity within the village: *Cllr Ashman*: two cherry trees have been planted at the village sign area. Hedging is being donated by the Woodland Trust for the playing field. Volunteers will be required to plant these in March 2025. The tyres have been planted up. Any plant donations would be gratefully received. Local businesses such as Albanwise have also planted hedging. The bug hotel has also been started.
- iii. To discuss the SAM2 camera: *Cllr Ashman*, this will be back from Fincham on the 29<sup>th</sup> November.

### 11. To consider and receive reports on Health and Safety issues:

- Cllr Ashman asked the Council to consider a new noticeboard as the current one is very tired. The Clerk will send round quotes for consideration at the January meeting.

### 12. To note the meeting dates for 2025: these were noted.

### 13. Finance matters

- i. To note and approve monthly expenditure. This was noted.

#### Payments for November 2024 Authorisation

Payee	Goods/Services	VAT	TOTAL	DD/EP electronic payment /direct debit	Supplier/Service
Melanie Hilton expenses	133.64	0.00	133.64	EP	working from home allowance, mileage Nov meeting, Xmas lamp post wreaths
Melanie Hilton	412.04	0.00	412.04	EP	21 Hours (includes backdated pay award )
HMRC	103.00	0.00	103.00	EP	Month 8
Limetree	55.00	0.00	55.00	EP	October Newsletter (Pd 12/11/24)
eNerGy Window Cleaning	45.00	0.00	45.00	EP	Bus shelter cleaning 16/11/24 (pd 18/11/24)
Cozens	75.00	15.00	90.00	SO	Street Light Maintenance
<b>TOTAL</b>	<b>823.68</b>	<b>15.00</b>	<b>838.68</b>		

- ii. To note income and expenditure balances reconciled from the previous month: this was noted.
- iii. To note the QPAB: this was noted
- iv. To approve the 2025/26 budget and set the precept: the budget and precept were approved.
- v. To approve the internal auditor for 24/25: Robin Goreham was approved as the internal auditor.

### 14. To propose agenda items for the next meeting.

Please let the Clerk know at least a week before the next meeting.

### 15. To confirm the date and time for the next meeting of the Parish Council – 16<sup>th</sup> January 2025 at 6.45pm.

### 16. Close: the meeting closed at 19.29pm

Signed by the Chair ..... Date .....