
Crimplesham Parish Council

Minutes of the meeting of Crimplesham Parish Council, Thursday 22nd January 2026, 18.45pm

Committee Members: Cllr Satur (Chair) Cllr Dodds (Vice-Chair), Cllr Woods.

Those Present: Cllr Satur, Cllr Dodds, Cllr Woods, BCllr Devulapalli, BCllr Moriarty, M Hilton Clerk

Public: none

Apologies: CCllr Long.

MINUTES

1. **Welcome and opening remarks:** The chair welcomed everyone to the meeting.
2. **To consider and approve apologies for absence:** these were approved
3. **To declare any conflicts and pecuniary interests on any items on this month's agenda:** none received.
4. **To approve the minutes from the last meeting:** these were approved and signed by the Chair.
5. **Public Forum:** unattended
6. **To receive an update of the Action Log:**
 - Leaning trees at the top of Main Road: There is currently no update from Highways. The Clerk will follow up on this matter.
 - Regarding the Poor Land Trust, Councillor Woods has agreed to join the committee and will attend the meeting scheduled for November 2026. This matter is now considered resolved.
7. **To discuss any general correspondence:**
 - A parishioner inquired about the potential reinstatement of the village pond. This topic was briefly addressed at a Biodiversity meeting several years ago; however, it was determined to be unfeasible. Additionally, a nearby resident expressed concern that the pond could attract vermin.
 - Another parishioner raised concerns regarding the installation of a new access gate at the playing field, regarding it as an unnecessary expenditure. The Council has already allocated funds for this project, and the gate is scheduled to be installed in the spring. Furthermore, she requested the addition of a streetlight at the junction of the A1122. It is anticipated that visibility will improve once the illuminated signage is reinstalled.
8. **Concerning a solicitor's letter sent to a vexatious complainant:** The Council described the recurrent complaints from a parishioner to the Borough Councillors present. Everyone agreed to consult the solicitor, and authorised sending a letter to the complainant.
9. **To note the meeting dates for 2026:** these were noted.
10. **Reports from individual Councillors, Council Groups and Clerk:**
 - i. To discuss planning applications:
 - Planning Application Consultation 25/01524/A. Various new signage at Renault garage. The Council has a concern that signs 6&7 may restrict a view of oncoming traffic when existing the petrol station. there has been a number of accidents at this location due to speed of traffic and lack of clear vision of the road. We would need reassurances that all this signage would not make the situation worse. the supplied drawings do not give sufficient information of this issue. Until this has been made clear, Crimplesham PC oppose the application.

Crimplesham Parish Council

- Planning Application Consultation 25/01525/A. Sign 1: 3x 12m Flag Signs at Holden Renault Downham Road Crimplesham PE33 9DG. Response as above.
 - Planning Application Consultation 25/01992/F. Construction of grain dryer and grain handling equipment at Home Farm Downham Road Crimplesham PE33 9DU. No objections on the provision that the entrance off the Downham Rd is not used for access for any additional traffic. This junction is heavily populated with vehicles accessing the vet's surgery and is a dangerous junction due to the volume of traffic.
 - Planning Application Consultation 25/02093/A, Sign 1: 3 x 8m Flag Signs at Holden Renault Downham Road, as above.
- ✚ Borough Councillor Moriaty stated that the elections have been postponed once more. An announcement is expected in April regarding whether the decision will be to establish a three or one unitary authority.
 - ✚ Borough Councillor Devulapalli announced that a public meeting is scheduled for 29th January at St James Swimming Pool to discuss the proposed installation of a new swimming pool at Lynnsport.

11. To consider and receive reports on Health and Safety issues:

The Clerk has reported the damaged Give Way sign at Main Road, where accidents persist, and will follow up with again Highways to reinstall the signage.

12. Finance matters

- i. To note and approve monthly expenditure. This was noted.

Payments for September 2025 Authorisation

Payee	Goods/Services	VAT	TOTAL	DD/EP electronic payment /direct debit	Supplier/Service
Melanie Hilton expenses	17.65	0.00	17.65	EP	working from home allowance, travel to Sept meeting
Melanie Hilton	357.18	0.00	357.18	EP	22 Hours
HMRC	93.61	0.00	93.61	EP	Month 6
Parish Online	160.00	32.00	192.00	EP	new Gov.uk email addresses
Upwell Computer Repairs	1099.00	0.00	1099.00	EP	New laptop, set up, Norton and Microsoft (pd 29/9/25)
Cozens	75.00	15.00	90.00	SO	Street Light Maintenance
TOTAL	1,802.44	47.00	1,849.44		

Payments for October 2025 Authorisation

Payee	Goods/Services	VAT	TOTAL	DD/EP electronic payment /direct debit	Supplier/Service
Melanie Hilton expenses	71.41	10.65	82.06	EP	working from home allowance, travel to Oct finance meeting, Tommy Lamp post signs
Melanie Hilton	373.27	0.00	373.27	EP	23 Hours
HMRC	100.85	0.00	100.85	EP	Month 7
RBLI	329.17	65.83	395.00	EP	Unknown Tommy Statues(pd 20.10.25)
Methodist Church	16.00	0.00	16.00	EP	Hall Hire 18th September
SSE	28.63	1.43	30.06	DD	Streelight Energy
SSE	34.74	1.65	36.39	DD	Streelight Energy
Cozens	75.00	15.00	90.00	SO	Street Light Maintenance
TOTAL	1,029.07	94.56	1,123.63		

Payments for November 2025 Authorisation

Payee	Goods/Services	VAT	TOTAL	DD/EP electronic payment /direct debit	Supplier/Service
Melanie Hilton expenses	10.00	0.00	10.00	EP	working from home allowance
Melanie Hilton	324.60	0.00	324.60	EP	20 Hours
HMRC	81.20	0.00	81.20	EP	Month 8
Limetree	55.00	0.00	55.00	EP	Autumn Newsletter (pd 13/11/25)
SSE	39.77	1.99	41.76	EP	Streelight Energy
Cozens	75.00	15.00	90.00	SO	Street Light Maintenance
TOTAL	585.57	16.99	602.56		

Crimplesham Parish Council

Payments for December 2025 Authorisation

Payee	Goods/Services	VAT	TOTAL	DD/EP electronic payment /direct debit	Supplier/Service
Melanie Hilton expenses	10.00	0.00	10.00	EP	working from home allowance
Melanie Hilton	373.27	0.00	373.27	EP	23 Hours
HMRC	100.85	0.00	100.85	EP	Month 9
Holly Landscapes	1914.29	382.86	2297.15	EP	Grounds Maintenance 2025
Noticeboards Online	25.00	5.00	30.00	EP	Replacemnet keys for noticeboard (pd 23/12)
Cozens	75.00	15.00	90.00	SO	Street Light Maintenance
TOTAL	2,498.41	402.86	2,901.27		

- ii. To note income and expenditure balances reconciled from the previous month: this was noted.
- iii. To note the QPAB: this was noted
- iv. To approve the Internal Auditor for 2025_26: Robin Goreham was appointed as Internal Auditor for 2025_26.
- v. The budget and precept for 2026–27 were unanimously approved.
- vi. The Crimplesham Parochial Church Council applied for a £900 grant to maintain the churchyard, and this request was approved.

13. To propose agenda items for the next meeting. Please let the Clerk know at least a week before the next meeting.

14. To confirm the date and time for the Parish Assembly and Full Council Meeting – 19th March 2026
18.45pm

15. Close: the meeting closed at 19.19pm

Signed by the Chair **Date**